

IRWA BADGER CHAPTER 17
3rd Quarter Executive Board Meeting Minutes
March 6, 2019, 4:30 p.m.
Radisson Hotel, La Crosse

CALL TO ORDER/OFFICER REPORTS

President Marian Barnes, SR/WA, called the meeting to order at 4:36 p.m.

Secretary's Report: Laura Humphrey, SR/WA

Secretary Laura Humphrey, SR/WA, submitted the Executive Board Meeting Minutes held December 5, 2018 and the General Meeting Minutes held December 6, 2018 as published in the Spring 2019 Badger Write Away, Issue #241. Michelle Somers made a motion to accept the minutes and Craig Andersen seconded it. The minutes were approved.

Treasurer's Report: Kyle Driscoll and Finance Committee: Tonya Peters, SR/WA

Treasurer Kyle Driscoll was not present. President Barnes presented his financial report. As of February 28, 2019, the account balances: \$12,987.76 in the checking account and \$16,626.28 in money market account. The Education Committee requested better communication as to what should be charged to education and what is to be charged to the chapter. We discussed reimbursing members \$400 to \$500 for up to 10 people to go to the International Educational Conference in Portland, OR, pending approval by the Finance Committee. The Finance Committee will make a final decision by April 1, 2019.

President's Report: Marian Barnes, SR/WA

President Marian Barnes, SR/WA, the Spring Forum will be in Fishers, Indiana on April 26-27, 2019. On April 26th is a Railroad Symposium. The social event will be at Top Golf on April 27th.

Our chapter gets two votes at the IRWA Directors meeting at the International Educational Conference (IEC) in Portland on Wednesday night. Jenny Frese & Craig Andersen will be voting as Directors for our chapter.

Web Site: Marian reached out to GoDaddy to designing our new web site which is up and running. Please check it out: irwabadgerchapter.com.

CLIMB – Anyone interested in this program the deadline to sign up is March 15, 2019.

Outreach: Tierney Lalor has applied to speak to the League of Municipal Attorneys conference in June. No word yet if presentations by IRWA chapter members has been accepted.

Past Presidents: Jeff Olson

Not Present. No Report. Michelle Somers has been nominated and has accepted the position of chapter treasurer for 2019/2020.

INDUSTRY COMMITTEES AND CoP REPORTS

Asset Management: No report. Looking for someone to take over this.

Environment: Marian Barnes, SR/WA & Tierney Lalor

Present. No report.

Legislation: JJ Rolling & Bob Trapp

Not Present. Handout provided that will be printed in newsletter and uploaded to the web site. Future information is to be summarized at the chapter meeting for the benefit of all members.

Liaison: Nicole Smullen, SR/WA

Not present. No report.

Public Agencies: Jenny Frese, SR/WA

Present. No report. Expressed frustration in that there is no activity with this CoP.

Relocation: Beth Smith, SR/WA

Not present. No report.

Survey and Engineering: Jacob Braun, PLS

Not present. No report.

Transportation and Railroads: Norman Pawelczyk, SR/WA & Craig Andersen

Present. Norman presented his report: WisDOT - Local Program Upcoming Trainings, Who should attend: LPAs, Local Program RE consultants, WisDOT LP RE Staff. **Please contact Kerry Paruleski at 414-239-4156 to confirm your interest in these trainings. This information will be presented at the chapter meeting and posted on our chapter website.**

LOCAL PROGRAM OVERSIGHT UPDATES for LPA Consultants – Webinar

Description: This Skype teleconference will focus:

- New Oversight Process without the MCs
- Efficiencies
- Q & A vs Document verification
- READS in the Local Program/Connecting Highways - includes a short questionnaire
- New consultant policy/requirements.

READS INTRO to the LOCAL PROGRAM

Description: * This is not training on how to use READS

- Intro
- Policy
- Procedures
- Getting Started
- Training Options

LPA RE Manual and Website Updates - Webinar

Description: This Skype teleconference will focus:

- LPA RE Website
 - Contacts
 - Tools
 - Links
- LPA RE Manual Updates
 - Revised/New Policy
 - Revised/New Procedures

RELOCATION IN THE LOCAL PROGRAM

Description: This Skype teleconference will focus:

- Relocation in REPM and LP RE Manual
- New Statute
- Oversight Options
- Meetings/Reviews/Approvals
- Expectations for the Relocation Agents (LPA Staff or consultants)

WisDOT Utility Newsletter

WisDOT is also looking for input from the Utility Industry for this newsletter. If you have an idea or information you would like to share for the April edition, please submit the information to: Sharon Hoffman at Sharon.hoffmann@dot.wi.gov or 608-266-8899 by noon March 11, 2019.

Please follow this link to read the latest newsletter and subscribe.

<https://wisconsin.dot.gov/Pages/doing-bus/eng-consultants/cnsit-rsrcs/util/utilnewsletter.aspx>

Utilities, Pipelines, Oil & Gas: Mike Halcarz

Not present. No report. Another person will be needed for this position because Mike is retiring this year.

Valuation: Corey Sell

Not Present. Please refer to Corey's submitted report under Valuation Community of Practice.

SERVICE COMMITTEE REPORTS**Education Committee: Michelle Somers, Kathy Curren & Emily Iacchei**

Michelle presented their report: Thank you to John Rolling and Rick Dickson for instructing Course 421, The Valuation of Partial Acquisitions in Madison. There were 8 registrants for this four-day course. The Chapter will take a loss of \$1,855 which includes the \$300 credit from IRWA HQ. Thank you to Deanna Loewenhagen for instructing Course 200, Principles of Real Estate Negotiation. It was a great turnout with 16 registrants. The Chapter is estimated to bring in \$1,400.

Upcoming Courses: In Pewaukee at the Ingleside Hotel on May 14, 2019: Course 102 Elevating Your Ethical Awareness (1 Day); May 15, 2019: Course 403 Easement Valuation (1 Day); May 16, 2019: General Chapter Meeting. In Wausau at the Jefferson Inn: *TBD September Course 203 Alternative Dispute Resolution (2 Days); In Green Bay *TBD Course 501 Residential Relocation Assistance (2 Days) and Course 502 Non-Residential Relocation Assistance (2 Days). Madison *TBD Course 700 Introduction to Property Management (2 Days). Broker's training will also be offered in Madison in December.

* Some of the dates and locations have yet to be determined. Therefore, these offerings are tentative. See www.irwaonline.org. Please contact the following Education Co-Chairs with any questions:

- Michelle Somers (920) 433-1107 michelle.somers@wecenergygroup.com
- Kathy Curren (920) 380-3654 kathy.curren@we-energies.com
- Emily Iacchei (920) 380-3429 emily.iacchei@we-energies.com

Meeting/Programs: Craig Andersen & Jenny Frese, SR/WA

President Elect Craig Andersen gave a brief summary of the program coming up tomorrow. Craig and Jenny are working on the 3rd Annual Golf Outing in Pewaukee on May 16, 2019 at the Ingleside Hotel. The Executive Board will meet on Wednesday, May 15 at 4 p.m. – 5 p.m. and General Chapter meeting at 5 p.m. – 6 p.m. Everything will be at the Western Lakes Golf Course on Thursday. Laura Humphrey let everyone know she has been working on the September and December programs. On September 12, 2019, at the Jefferson Inn in Wausau in the morning there will be a presentation by a surveyor and two highway commissioners who will come speak about right of way acquisition from a Commissioners' perspective. I also reached out to the City of Wausau Police Department and in the afternoon an officer will present on self-defense awareness. On December 12, 2019, we will be at the Concourse Hotel in Madison. The morning we will have a presentation on the Badger Ammo plant property and in the afternoon will be "Learning to Lead" by Jason Weber from the Department of Administration.

Membership: Arlene Buttke, SR/WA

Present. Arlene presented the following report: 1. New Members on the December 2018 Report: Marlo Headrick, Suttan Group Appraisals Co., Matthew Ernst, American Transmission Company, and John F. Rawlings, Northwest Land Title Inc. 2. New members following December 2018 Report, applications approved via email: Jacki Grigg, Steigerwaldt Land Services, Inc., A. Scott Frinak, Spectrum Enterprise, Hilary Pattermann, Outagamie County, Katherine Rose Venske, MSA Professional Services Inc., Damon Phalin, MSA Professional Services Inc., Darrin James LeBrun, Stretland LLC. 3. One member pending approval: Adam J. Gile, Madison Gas and Electric. According to IRWA Roster, March 2019 Membership is up to 191 members and has increased by 4 members from the December report.

Arlene indicated that an individual had membership pending chapter approval. They had a felony conviction and conducted corrective action for the conviction. President Barnes had researched the

chapter and corporate bylaws and found no information on what action to take. The chapter had encountered a situation two years ago when a member had said they were not convicted and they had been. This is a different situation. The Board agreed to accept the individual as a new member.

Newsletter: Michelle Somers

Present. Newsletter was submitted for Newsletter of the Year. The newsletter may cease if adequate communication can be made using the web site. Alyssa Britton volunteered to assist for several issues with the newsletter when Michelle becomes Treasurer.

Web Site: Don Sklenar & Marian Barnes

Previously discussed.

Nominations and Special Awards: Jeff Olson

Previously discussed.

Professional Development: Barb Taves, SR/WA & Doug Hartmann, SR/WA

Not present. Marian presented their report. Congratulations to Kevin T. Lynch, American Transmission Company and Alyssa Britton, Dairyland Power Cooperative on obtaining their SR/WA designation. Congratulations to Carol J. Ahles, Steigerwaldt Land Services, Inc. on submitting her RWA Completion Application. Congratulations to Barbara A. Taves, SR/WA, Taves Acquisition Services, LLC on obtaining her SR/WA Recertification.

REGIONAL REPORT

- Region 5 2019 Spring Forum will be in Indianapolis on April 27, 2019 with the Railroad forum on April 26, 2019.

INTERNATIONAL COMMITTEES

Public Agency Committee: Jenny Frese, SR/WA

Present. No report.

Valuation Community of Practice: Corey Sell

Not Present. President Barnes presented Corey Sell's following report:

January 17, 2019 – CoP Conference Call

- I provided a more in-depth overview of the presentation myself and Marian Barnes had proposed and submitted to IEC titled "Valuation Case Studies and Problems, Solved and Unsolved", including soliciting for additional presentation ideas or willing participants.
 - Presentation was well-received by those on the call, however, no willing participants came forward.
 - Subsequent to our conference call, we were informed our presentation was accepted by the IEC.
 - 2019 IRWA International Education Conference; Portland, OR
Educational Session: Monday, June 10, 2019: 3:30 p.m. – 5:00 p.m.
- Additional brief discussions were held on the following topics:
 - Upcoming release of the book "Corridor Valuation: An Overview and New Alternatives"
 - Joint publication between the Appraisal Institute, IRWA, and the Appraisal Institute of Canada. **Book is now available for purchase.**
 - Need for more IRWA CLIMB Instructors to be able to teach USPAP courses and offer in conjunction with IRWA specific functions.
 - **An article published in this months' Right of way Magazine, produced by various CLIMB instructors including our own John Rolling and David Burgoyne, provides a more in-depth discussion on this topic.**

February 21, 2019 – CoP Conference Call

- Group was made aware the following valuation-related educational sessions were accepted for the conference in Portland:

Monday, June 10th

- Easement Valuation – An Oxymoron? Can Easements Actually be Valued, or Are we Throwing Darts?
- Corridor Book Case Studies
- 360 Degree View of Easement Valuation
- A New Technique for Valuing the Impact of a Permanent Easement Acquisition
- FAA Airport Land Development and Valuation Standards
- Valuation Case Studies and Problems, Solved and Unsolved

Tuesday, June 11th

- Farming 101: Understanding the Impacts of ROW on Agricultural
- Deep Tunnel Easements – Arriving at a Consensus of Valuation and Driving an Evolution in Legal Understanding
- How to Tell the Truth – Tips and Techniques to Succeed as an Expert Witness

International Electric & Utilities Committee (IEUC): Dawn Neuy, SR/WA

Not Present. No report.

OTHER BUSINESS

ADJOURNMENT

Meeting adjourned at 5:58 p.m. by President Marian Barnes.

Respectfully submitted,


Laura J. Humphrey, SR/WA, Secretary