

Single Source, Inc

Right -of-Way appraiser. Appraiser review and/or conduct appraisals; provide technical assistance on such matters as land acquisitions, relocation of businesses and homeowners. Make on-site visits of properties; conduct research at various sources of property data; respond to inquiries from land owners and others and perform related work as required.

Duties & Responsibilities

1. Conduct research from various sources of real property data including assessment data, zoning data, location & neighborhood analysis, review of title abstract, and various Right of Way project files.
2. Define the appraisal problem.
3. Investigate, research, and analyze real estate market activity for the selection of comparable sales.
4. Initiate contact with property owners or their representative in a courteous, professional, and timely manner.
5. Make a physical inspection of the affected property and document all activities including owner accompaniment.
6. Make a visual inspection of comparable sales, and analyze pertinent data associated with the appraisal assignment.
7. Prepare and submit detailed appraisal reports of properties to be acquired for proposed construction projects.
8. Communicate with the reviewing appraiser to resolve omissions, discrepancies, or errors found in the appraisal reports.

Qualifications

Prefer four years of full-time, or equivalent part-time, experience in the field of real estate, the major duties of which included sales, appraisal or assessment. Salary commensurate with experience. 401K with match.

Please send resume to steve@single-source-inc.com.